

Connecting Hearts and Hands
Waco Missions Fair 2010
Information Sheet for Participating Ministries

Date of Event: Saturday, August 28, 2010

Location: Family of Faith Church of the Nazarene, 3336 Garden Dr, Waco, TX 76706

Schedule of Events:

- 11:30 am-Doors open for presenters
- 11:30 am-1:00 pm-set up booths in sanctuary for presenters
- 11:30 am-12:30 pm-light lunch provided in fellowship hall for presenters
- 1:00 pm-3:00 pm-missions fair is open to the public
- 3:00 pm-4:00 pm-take down booths and clean up

Notes:

- We will have a pamphlet for everyone that comes to the fair with a short summary about each ministry.
- Included in this information packet are a couple of fliers announcing the Missions Fair. Please feel free to post these around your offices and/or make copies to hand out to patrons and anyone you think would be interested. We are depending on you to help us get the word out to as many people as possible, so if you would like to post the information on your website or in your organization's newsletter, we would be very honored and appreciative.

FAQs:

Who do I contact with questions? You can call our church office at 254-662-1524 on Mondays, Wednesdays, and Fridays or you may call Melissa Mirick anytime at 254-859-3710 at home (leave a message if I'm not there) or email Melissa at meljcollins@yahoo.com.

What if I need special equipment or set up? Let us know what you need and we will do our best to accommodate you.

How large will my booth be? You will be getting half of a large folding table; approximately 4 feet.

What may I bring to decorate my booth? Handouts and fliers, banners, laptops or small TVs, posters, cardboard displays, etc.

What is not allowed in my display? Putting anything in or on the walls (leaning a poster against the wall is okay)